BELOW IS THE FIRST EMAIL YOU RECEIVE FROM BALLOTPOINT WITH INSTRUCTIONS ON HOW TO REQUEST A LOGIN LINK. AFTER YOU REQUEST YOUR LOGIN LINK, YOU WILL RECEIVE A SECOND EMAIL FROM BALLOTPOINT.

SUBJECT OF EMAIL: SEIU VOTING INSTRUCTIONS



SEIU Vice President Election

[NAME],

BallotPoint Election Services is conducting the **SEIU Vice President Election** via the internet.

The ballot opens [date and time] ET and closes seven days from the time email is sent. (Please refer to email for the exact date and time the ballot opens and closes.) Please be sure to cast your vote before the ballot closes.

VOTING INSTRUCTIONS:

For security purposes, you must request an email from BallotPoint to log in and vote in this election. Clicking the link in the returned email and entering the code shown in the email will log you in to the voting system, display your ballot and allow you to cast your vote.

To request a login link be sent to your email account:

- 1. Click the following link to access the BallotPoint voting system: https://ballotpoint.com/convention/seiu
- 2. Click the **OBTAIN LOGIN LINK** button near the center of the welcome page.
- 3. Enter your **Delegate ID** (**Refer to Email for your Delegate ID**) and click **Continue**.
- 4. Enter your Convention registration email address in both boxes and click **Send Me a Login Link Now**.
- 5. Within a minute or so you should receive an email from notify@ballotpoint.com.

- 6. Open the email and follow the instructions to log in to the voting system.
- 7. Once logged in, follow the on-screen instructions to cast your vote.

NOTES:

The email you receive is valid for 10 minutes. If you do not use the email within 10 minutes or need to log back in, then repeat the steps above.

If you do not receive an email within a couple minutes, try refreshing your email program and check your spam/junkmail folders. If you still don't get an email, then you may have entered your information incorrectly. Repeat the steps above, being careful to enter your information correctly.

Direct all questions to:

SEIU's Roll Call Committee

rollcall@seiu.org

(202) 730-7056 and leave a message

Please do not reply to this email as the return address is not monitored.

BELOW IS THE SECOND EMAIL YOU WILL RECEIVE FROM BALLOTPOINT AFTER YOU COMPLETE THE STEPS IN THE FIRST EMAIL. THE EMAIL BELOW HAS THE LINK AND BALLOT CODE TO ACCESS THE BALLOT SO THAT YOU CAN VOTE.

Subject of Email: Link and Ballot Code to log in to the BallotPoint voting system

Per your request, the link and Ballot Code provided below may be used to log in to the BallotPoint voting system.

The link is not valid after ten minutes.

Your Ballot Code is: << #### >>

https://mrns.ballotpoint.com/Auth/EnterBallotCode.cfm

When you click this link, you will be automatically sent to the BallotPoint voting system. Enter your Ballot Code at the prompt.

If the Ballot Code is valid, you will be automatically logged in to the BallotPoint

voting system to vote in "SEIU Vice President Election" on behalf of your local, unless you have already voted in that election on behalf of your local.

If you need further assistance please email SEIU's Roll Call Committee at rollcall@seiu.org.

Please do NOT reply to this email; the sender's email account is not monitored for replies.

BELOW ARE THE INSTRUCTIONS ON THE BALLOT. AFTER YOU LOGIN TO THE BALLOT, USING THE LINK IN THE SECOND EMAIL, YOU WILL SEE THE BALLOT WITH THE BALLOT INSTRUCTIONS.

Ballot Instructions

To vote for a candidate, check the box next to their name. For the office of Vice President, you can either vote for a slate or select "no slate." If you vote for a slate, the members of that slate will be automatically marked on your ballot. If you select "no slate," no names will be marked automatically on your ballot. If you select "no slate," you will need to check boxes next to all the candidates you want to vote for.

If you vote for a slate but also want to vote for candidate(s) not on that slate, you can do so by unchecking the box for the candidate(s) you do not want to vote for and checking the box for the candidate(s) you do want to vote for.

When you are done voting, click Cast Ballot. You will see a confirmation screen and you will receive an email confirmation.

If you wish to wait to cast your vote at a later time, click Cancel Vote and Log Out at the side of the screen. Confirm your wish to not cast your vote, or click Return to Ballot. If you cancel your vote, you will need to repeat the entire voting process to obtain a new ballot.

BELOW IS THE THIRD EMAIL YOU WILL RECEIVE FROM BALLOTPOINT CONFIRMING YOUR VOTE.

SUBJECT OF EMAIL: BALLOTPOINT VOTE CONFIRMATION

Your Name:

This automated message has been sent to you by BallotPoint Election Services, on behalf of the SEIU Roll Call Committee.

A ballot cast over the Internet by you on behalf of your local was recorded on (refer to email) for the election: SEIU Vice President Election.

If you have received this message in error, please contact SEIU's Roll Call Committee at rollcall@seiu.org immediately. Otherwise, NO action is required.

Please do NOT reply to this message. The sender's mailbox is not monitored for responses.